



**MINUTES FROM THE
REGULAR CITY COUNCIL MEETING
MONDAY, OCTOBER 15, 2018**

Council Present:

Mayor Bob Golden
Council Member Patricia Hilborn

Mayor Pro Tem Warren Robb
Council Member Tanya Morrow

Council Absent:

Council Member Kathy Hopper
Council Member Mitch Hill

Staff Present:

City Administrator James Quin
Finance Director Marcy Lamb
City Engineer Travis Attanasio
Fire Chief Kirt Mays
Economic Development Director Thad Chambers
Building Official Mike Thetford

City Secretary Dianna Buchanan
City Attorney Rob Allibon
Planning Director Walter Reeves
Library Director Barbara Thompson

I. CALL TO ORDER AND ANNOUNCE A QUORUM PRESENT

Mayor Bob Golden called the meeting to order at 7:00 p.m. and announced that a quorum was present.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Warren Robb offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.

III. CITIZEN PARTICIPATION AND COMMENTS

There were none.

IV. ITEMS OF COMMUNITY INTEREST

Mayor Bob Golden spoke and presented reminders and upcoming events as follows:

- A. *Haslet Fire Department Haunted Hayride, Saturday, October 20, 2018, 7 pm to 10 pm, Haslet Fire Station. Due to inclement weather, there will not be a hayride but a costume contest and dance inside.*
- B. *The City of Haslet and TxDOT will hold a public meeting regarding the AllianceTexas/Haslet Accessibility Improvement Project CSJs: 0902-90-020 and 0902-90-021, Tarrant County, to display alternatives to reconstruct and widen Avondale-Haslet Road from the Haslet city limits to FM 156, to extend Avondale-*

Haslet Road to I-35W or Westport Parkway, and extend Intermodal Parkway on Thursday, October 25, 2018, 6:30 pm to 8:30 pm, at the Hampton Inn & Suites N. Ft. Worth-Alliance Airport, 13600 North Freeway, Fort Worth, 76177

V. STAFF REPORTS

A. City Staff Reports for October 2018

1. Finance
2. Water
3. Permits
4. Building Inspections
5. Plan Review
6. Code Enforcement
7. Library
8. Animal Control
9. Police
10. Fire Department
11. Municipal Court
12. Economic Development
13. Engineering

City staff answered questions posed by Council.

VI. CONSENT AGENDA

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.

- A. Approve the October 1, 2018 Regular City Council Meeting Minutes
- B. Approve License Agreements for BNSF Rail Crossings for Utilities to serve the LeTara Subdivision
- C. Approve the renewal of the annual contract with Tarrant County Emergency Services District No. One for Fiscal Year 2018/2019

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Tanya Morrow to approve the Consent Agenda. Motion approved unanimously. Council Members Hill and Hopper were absent.

VII. PUBLIC HEARINGS, RESOLUTION AND ACTION ITEMS

- A. Hold a public hearing, discuss, consider and act on a recommendation regarding the granting of an extension of the expiration of the amended preliminary plat of The Bluffs of Haslet. The subdivision is 154.98 acres of land in the E. Hopkins

Survey, Abstract No. 646, the G. M. Lewis Survey, Abstract No. 966 and the J.W. Goodwin Survey, Abstract No. 611 in the City of Haslet, Tarrant County, Texas and located on the south side of Blue Mound Road, between FM 156 and Harmon Road.

- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves The Planning and Zoning Commission recommends approval as does staff.
- 2) Public Hearing
Mayor Golden opened the public hearing at 7:11 p.m. Mr. Ben Raef, representing the applicant, spoke in support of the item. Mayor Golden closed the public hearing at 7:13 p.m.
- 3) Discussion
Discussion was held.
- 4) Consideration and Action on Recommendation.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve the variance to Chapter 10, Exhibit A, Section 2.4G3 for an extension of the preliminary plat approval of The Bluffs of Haslet Subdivision to September 19, 2019. Motion approved unanimously. Council Members Hill and Hopper were absent.

- B. Hold a public hearing, discuss, consider and act on a recommendation regarding the final plat of Phase I of the LeTara Subdivision. The subject property consists of ~~98.340~~ 98.969 acres in the Coleman Boyd Survey, Abstract No. 225, being within the Extraterritorial Jurisdiction of the City of Haslet, Tarrant County, Texas.
- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. A representative of the applicant was present to answer questions. The Planning and Zoning Commission recommends approval as does staff with conditions.
 - 2) Public Hearing
Mayor Golden opened the public hearing at 7:18 p.m. There being no one to speak for or against the item, Mayor Golden closed the public hearing at 7:18:30 p.m.
 - 3) Discussion
Discussion was held.
 - 4) Consideration and Action on Recommendation.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the LeTara Phase I Final Plat as recommended subject to the following conditions: 1) The construction plans be revised to show a second water connection prior to approval of any Community Facilities Agreement for Phase I and 2) That a secondary fire access be resolved prior to approval of any Community Facilities Agreement

for Phase I. Motion approved unanimously. Council Members Hill and Hopper were absent.

- C. Hold a public hearing, discuss, consider and act on a recommendation regarding the final plat of Phase 2 of the Caraway Subdivision. The subject property consists of 102.093 acres in a Planned Development (PD – Ord. 018-2016). The subject property is located on the north side of Blue Mound Road and on the west side of Harmon Road
- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. A representative of the applicant was present to answer questions. The Planning and Zoning Commission recommends approval as does staff.
 - 2) Public Hearing
Mayor Golden opened the public hearing at 7:21 p.m. There being no one to speak for or against the item, Mayor Golden closed the public hearing at 7:21:30 p.m.
 - 3) Discussion
Discussion was held.
 - 4) Consideration and Action on Recommendation

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve the final plat of Caraway Phase 2. Motion unanimously. Council Members Hill and Hopper were absent.

- D. Hold a public hearing, discuss, consider and act on a recommendation regarding the final plat of Lots 5, 6 & 7, Block 1, of the Alliance Air Trade Center Addition. The subject property consists of 148.598 acres in the Airport Facilities (AF) district with the Alliance Airport Overlay. The subject property is located between Intermodal Parkway and Alliance Airport.
- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff with conditions.
 - 2) Public Hearing
Mayor Golden opened the public hearing at 7:56 p.m. Mr. Joe Schneider, Hillwood, representing the applicant, spoke in support of the project. Mayor Golden closed the public hearing at 7:57 p.m.
 - 3) Discussion
Discussion was held.
 - 4) Consideration and Action on Recommendation

Motion by Council Member Tanya Morrow and motion seconded by Mayor Pro Tem Warren Robb for approval of Final Plat of Lots 5 – 7, Block 1,

Alliance Air Trade Center Addition subject to the following conditions: 1) Submission of the approved Letter of Map Revision (LOMR) when accepted by FEMA; 2) Submission of the approved Point-of-Entry permit from TRA; and 3) Completion of a Memorandum of Understanding or Community Facilities Agreement regarding construction of Intermodal Parkway prior to the issuance of any Certificate of Occupancy. Motion approved unanimously. Council Members Hill and Hopper were absent.

- E. Hold a public hearing, discuss, consider and act on a site plan, with variances, for a new building and accessory uses on Lots 6 & 7, Block 1, Alliance Air Trade Center Addition. The subject property consists of 145.491 acres, is located between Intermodal Parkway and Alliance Airport and is zoned Airport Facilities (AF) with the Alliance Airport Overlay District.
- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff with conditions.
 - 2) Public Hearing
Mayor Golden opened the public hearing at 7:56 p.m. Mr. Joe Schneider, Hillwood, representing the applicant, spoke in support of the project. Mayor Golden closed the public hearing at 7:57 p.m.
 - 3) Discussion
Discussion was held.
 - 4) Consideration and Action on Recommendation

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve the site plan package for Lots 6 and 7, Block 1 of the Alliance Air Trade Center Addition. Motion approved unanimously. Council Members Hill and Hopper were absent.

- F. Hold a public hearing, discuss, consider and act on a site plan for a new building with variances, on Lot 4, Block 1, Alliance Air Trade Center Addition. The subject property consists of 2.902 acres, is located approximately 550 ft. east of Trade Wind Drive and is zoned Airport Facilities (AF) with the Alliance Airport Overlay District.
- 1) Staff Presentation
Item summarized by Planning Director Walter Reeves. The Planning and Zoning Commission recommends approval as does staff.
 - 2) Public Hearing
Mayor Golden opened the public hearing at 8:07 p.m. Mr. Cole Weber, Peloton, representing the applicant, spoke in support of the project. Mr. Joe Schneider, Hillwood, representing the applicant, spoke in support of the project. Mayor Golden closed the public hearing at 8:09 p.m.

- 3) Discussion
Discussion was held.
- 4) Consideration and Action on Recommendation

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the site plan package for Lot 4, Block 1 of the Alliance Air Trade Center Addition. Motion approved unanimously. Council Members Hill and Hopper were absent.

- G. Discuss, consider and act to schedule a Special City Council Meeting in the month of October, 2018.

At this time Mayor Golden also called Item VIII. COMMITTEE REPORT Receive report from Haslet Public Improvement District Number 5 (LeTara) Subcommittee and Discussion.

City Attorney Allibon summarized recent activities of the LeTara Subcommittee and the need to schedule a special city council meeting for consideration of a Third Amendment to the LeTara Development Agreement. Mayor Golden mentioned he would like to have a second item on the special meeting agenda to review and approve the document to be sent out regarding Haslet Parkway properties. City Administrator Jim Quin said a third item on the special meeting agenda may be to direct the Planning & Zoning Commission to review land uses along the Haslet Parkway corridor. Mayor Golden reminded that a Special Called Meeting requires four council members to be physically present for a quorum. Several dates were discussed for the meeting. Staff will work to determine which date will result in a quorum and then confirm the date for the meeting.

Motion by Council Member Tanya Morrow and motion seconded by Mayor Pro Tem Warren Robb to call a Special City Council Meeting for October 22nd, 23rd, 24th or 30th depending on availability (of council members to attend). Motion approved unanimously by all present. Council Members Hill and Hopper were absent.

- H. Discuss, consider and act to excuse Mayor and Council absence(s), if any.
None were mentioned.

VIII. COMMITTEE REPORT

Receive report from Haslet Public Improvement District Number 5 (LeTara) Subcommittee and Discussion

Item was called and discussed with Item VII.G earlier in the meeting.

Mayor Golden recessed the regular meeting to executive session at 8:21 p.m.

IX. Executive Session

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Additionally, pursuant to the provisions of Chapter 551 of the Texas Government Code, City Council will adjourn into Executive Session, in accordance with the authority contained in:

- A. Section 551.074, Government Code, Personnel Matters.
 - 1. City Secretary's Annual Evaluation.
 - 2. City Administrator's Annual Evaluation.

Mayor Golden reconvened the regular meeting from executive session at 9:11 p.m.

X. Consider and Take Any Action Resulting from Executive Session

Motion by Mayor Pro Tem Warren Robb and motion seconded Council Member Tanya Morrow to approve a 4% merit increase for the city administrator and to approve a 4% merit increase for the city secretary. Motion approved unanimously. Council Members Hill and Hopper were absent.

XI. Proposed Future Agenda Items

Council Member Hilborn would like an item regarding the airport development standards and if they need to be updated. City Administrator Quin will provide a report first and then a determination will be made if an agenda item is still needed.

XII. Adjourn

Mayor Golden adjourned the meeting at 9:15 p.m.

Bob Golden
Bob Golden, Mayor

11/12/2018
DATE

ATTEST:

Dianna Buchanan
Dianna Buchanan, City Secretary

Nov. 13, 2018
DATE

