



**MINUTES OF THE REGULAR SESSION MEETING FOR THE  
PARKS AND RECREATION BOARD  
WEDNESDAY, JULY 11, 2018, 7:00 PM**

**Board Members Present**

Lisa Brown, Chairman  
Dayna Horak, Vice-Chairman  
Ted Hopper  
Barbara Long  
Sarah Nambu  
Gerick Schraub  
Cindy Zuzu

**Board Members Absent**

**Staff and Consultants Present**

Katrina Jones, Admin Assist  
James Tucker, Public Works Supervisor  
Travis Attanasio, City Engineer  
Kirt Mays, Fire Chief

**1. Call to order and announce a quorum is present.**

*Chairman Lisa Brown called the meeting to order and announced a quorum present at 7:02 pm (both alternates are voting for this meeting)*

**2. Items of Community Interest.**

*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*

- *Movies in the Park presents Coco, Friday, July 20th, 8:00 pm, Nance Field, free burgers from In-N-Out Burger to first 450 people*
- *City Council Budget Workshops, August 7-8, 2018*
- *Park Board vacancies*

**3. Discuss, consider and act on the approval of the June 13, 2018 regular meeting minutes.**

*A motion was made by Dayna Horak, seconded by Barbara Long to approve the June 13, 2018 meeting minutes as presented. Motion unanimously approved.*

**4. Discuss, consider and act regarding the June 2018 financial statement.**

*A motion was made by Lisa Brown, seconded by Cindy Zuzu to approve the June financial statement as presented. Motion unanimously approved.*

*Chairman Lisa Brown directed the board to consider items 11 and 12 prior to item 5.*

**5. (CONTINUED) Discussion, consideration and action on the FY 2018-19 Park Board Budget.**

*A motion was made by Lisa Brown, seconded by Barbara Long to make recommendation to approve the FY 18-19 Park Board Budget with notations to include adding a new line item for the Memorial Day event and accepting \$3500 donation from Lions Club for this event. Motion unanimously approved.*

**6. (CONTINUED) Discuss, consider and act to purchase outdoor Christmas decorations.**

*A motion was made by Barbara Long, seconded by Lisa Brown to approve up to \$2500 for purchase of 6 wreath pole decorations and for repairs to existing pole decorations. Motion unanimously approved.*

**7. Discuss, consider and act regarding Movies in the Park Summer Series**

**a. July 20, 2018; Coco**

*A motion was made by Lisa Brown, seconded by Barbara Long to approve \$200 for projector rental. Motion unanimously approved.*

*A motion was made by Lisa Brown, seconded by Sarah Nambu to approve up to \$90 for the purchase of popcorn. Motion unanimously approved.*

**b. 2019 Movies in the Park**

*Continued to the next meeting.*

**8. Discuss lessons learned regarding Independence Day Event, June 29, 2018.**

**a. Fireworks need to be higher**

**b. New to hire law enforcement officers in addition to event security**

**c. Need flags (colors) posted on stage (separately from parade)**

**d. Making Schoolhouse Road one way works until the event ends?**

**e. Traffic exit plan needs work**

**f. Assign a contact person for the security guards (not Mike/FD)**

**g. Park Board Members at head of parade need a radio**

**h. Communicate to parade participants -fire trucks will turn off at the EPRI property but the parade continues to the post office.**

**9. (CONTINUED) Discuss, consider and act to set a date for WWF 2019.**

*No action taken.*

**10. (CONTINUED) Discuss park board priorities.**

*No action taken.*

**11. Discuss, consider and act to add a recurring Wednesday morning yoga class.**

*A motion was made by Barbara Long, seconded by Sarah Nambu to add a recurring Wednesday morning yoga class and pay instructor \$40 per class for a 3-month trial period. Motion unanimously approved.*

**12. Discuss, consider and act to make recommendation to city council to assume responsibilities for the Veterans Memorial located at Community Park and to continue the Memorial Day Event, as established by the Haslet Lions Club.**

*A motion was made by Lisa Brown, seconded by Dayna Horak to make recommendation to city council to assume responsibilities for the Veterans Memorial located at Community Park and to continue the Memorial Day Event, as established by the Haslet Lions Club. Motion unanimously approved.*

**13. Travis Attanasio, City Engineer to provide an update on future park projects.**

**A. Fire Station Park Master Plan**

**B. TAP Trail project**

**C. Community Park lighting project**

*The future parks update was provided by Travis Attanasio, City Engineer.*

**14. Discuss, consider and act on expenditures and planning of future projects:**

- A. Military Tribute
- B. Easter Egg Hunt, April 13, 2019
- C. National Night Out, October 2, 2018
- D. Christmas in the Park, December 1, 2018
- E. Yoga
- F. Wild West Fest
- G. Other projects/ideas

*No action taken.*

**15. Discuss, consider and act to make recommendation to city council regarding fund raising for a grant match for new playground equipment at Gammill Park.**

*A motion was made by Lisa Brown, seconded by Barbara Long to make recommendation to city council to designate \$50,000 from fund 15 for a grant match for new playground equipment at Gammill Park. Motion unanimously approved.*

**16. Discuss, consider and act to move the date of regularly scheduled August 8, 2018 Park Board Meeting, due to city council budget workshop scheduled for August 7-8, 2018.**

*A motion was made by Lisa Brown, seconded by Barbara Long to reschedule the August 8, 2018 Park Board Meeting to August 15, 2018. Motion unanimously approved.*

**17. Consider and act regarding items to be placed on the next agenda.**

*2019 WWF date*

**18. Adjourn.**

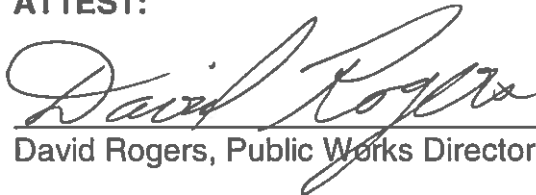
*Meeting adjourned at 9:21 p.m.*

**APPROVED:**



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Lisa Brown, Chairman  
Parks and Recreation Board

**ATTEST:**



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David Rogers, Public Works Director