



**MINUTES FROM THE
JOINT WORKSHOP MEETING
CITY COUNCIL, BOARD OF ADJUSTMENT, LIBRARY BOARD,
PARK AND RECREATION BOARD, PLANNING AND ZONING COMMISSION,
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE,
HASLET ECONOMIC DEVELOPMENT CORP. TYPE A AND
HASLET COMMUNITY AND ECONOMIC DEVELOPMENT CORP. TYPE B
HELD AT HASLET COMMUNITY CENTER, 105 MAIN ST., HASLET, TX 76052
MONDAY, ARIL 2, 2018, AT 6:30 P.M.**

Council Present:

Mayor Bob Golden
Mayor Pro Tem Warren Robb
Council Member Kathy Hopper
Council Member Patricia Hilborn
Council Member Mitch Hill (arrived at 6:38 pm)
Council Member Harold Williams (arrived at 6:42 p.m.)

Staff Present:

City Administrator James Quin	City Secretary Dianna Buchanan
Finance Director Marcy Lamb	City Attorney Rob Allibon
Planning Director Walter Reeves	City Engineer Travis Attanasio
Fire Chief Kirt Mays	Building Official Mike Thetford
Economic Development Director Thad Chambers	

Board and Commission Members Present:

Cindy Laird, Board of Adjustments (BOA)	Marsha Rowlison, Library Board and BOA
Kathleen Golden, HCEDC Type B	Jim Marcussen, HEDC Type A
Jessica Clarke, HCEDC Type B	Bernard Cleghorn, HEDC Type A
Steve Boecking, HEDC Type A	Randall Garner, HCEDC Type B
Rusty Chapman, P&Z, CIAC	
Candy Letica, Library Board and HEDC Type A	
Doug Horak, P&Z, CIAC, BOA	
Barbara Long, Parks Board	

I. Call to order and announce a quorum present

Mayor Bob Golden called the meeting to order at 6:31 p.m

II. Presentation

Overview of Structure of Funds, Debt, Funds Available and Capital Projects

Finance Director Marcy Lamb presented a Power Point presentation, which is attached and made a part of these minutes.

III. Discussion regarding Future Budget Considerations

Discussion held.

IV. Adjourn

Mayor Golden adjourned the meeting at 7:22 p.m.

Bob Golden

Bob Golden, Mayor

4/16/2018

DATE

ATTEST:

Dianna Buchanan

Dianna Buchanan, City Secretary

4-16-2018

DATE



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City of Haslet

Budget Workshop April 2, 2018



City Funds

Operating Funds


- General Fund
- Water/Sewer Fund

Debt Service Funds

- General Obligation Debt
- Water & Sewer Debt

Capital Projects Funds

- General Fund Projects
- Water & Sewer Repair & Replacement
- W&S Funded by 2015 CO's
- Projects Funded by Bonds & Impact Fees



City Funds

Special Revenue Funds

Impact Fees

Type B HCEDC

Type A HEDC

Park Board

Park Improvement

Municipal Court Security

Municipal Court Technology

Library Board

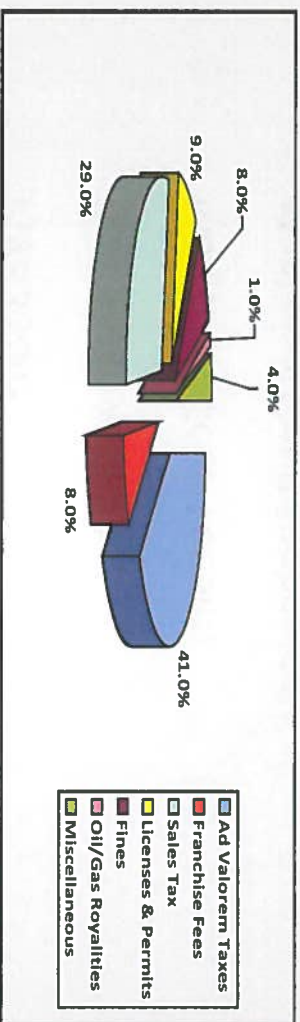
Library Grant

Street Maintenance Sales Tax

GENERAL FUND

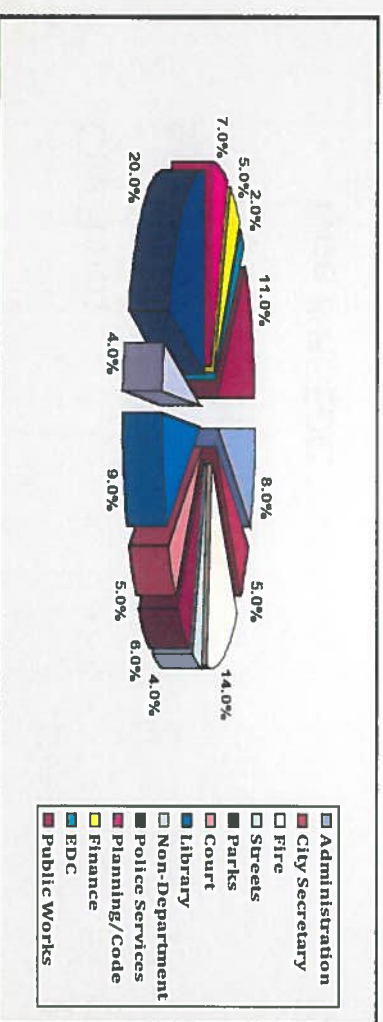
The General Fund is a Governmental Fund which means that is generally used to account for tax-supported activities. The General Fund is used to account for all revenues and expenditures not accounted for in other funds. It receives a greater variety and amount of taxes and other revenues and finances a wider range of governmental activities than other funds. The fund is accounted for on the modified accrual basis of accounting. Revenues are recorded when available and measurable, and expenditure are recorded when the liability is incurred.

Where Does the Money Come From? Operating Revenues are shown below:



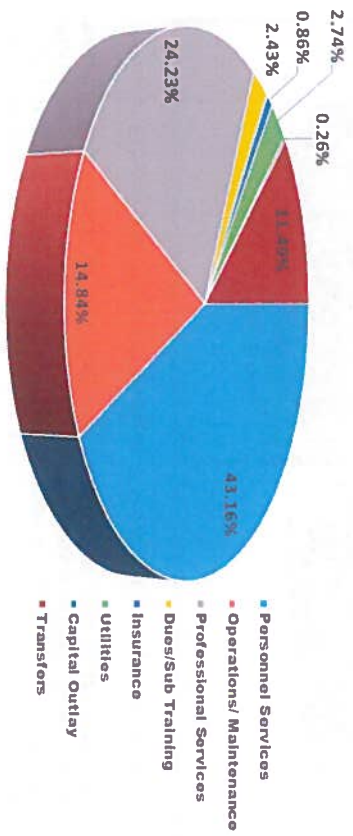
\$3,468,526

Where Does the Money Go? Operating Expenditures are shown below:



\$3,225,671

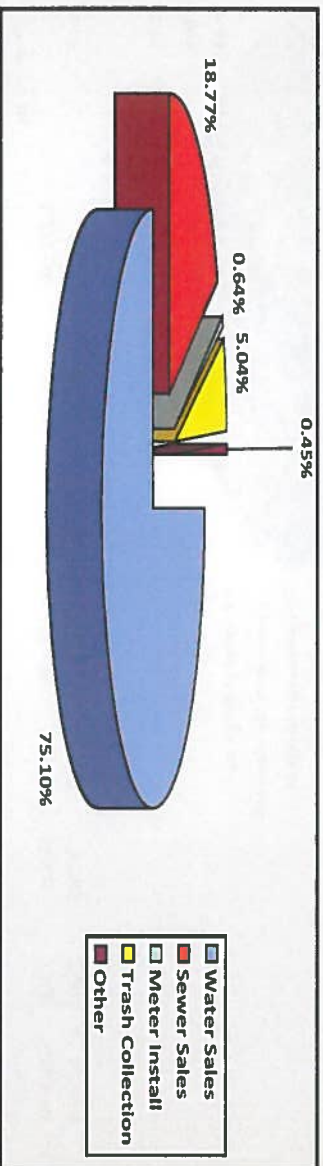
General Fund Expenditures										
2017-18 Budget										
Department	Personnel Services	Operations/Maintenance	Professional Services	Dues/Sub Training	Insurance	Utilities	Capital Outlay	Transfers	Total	
Administration	167,482	2,400	70,000	5,135	12,439	-	-	-	257,456	
City Secretary	107,302	27,145	-	14,015	-	-	-	-	148,462	
Fire	264,749	97,073	31,138	28,270	12,300	21,865	9,350	-	464,745	
Streets	-	80,918	-	-	-	32,400	-	-	113,318	
Parks	145,222	49,638	-	600	-	12,430	-	-	207,890	
Municipal Court	118,433	11,480	21,000	2,005	-	-	-	-	152,918	
Library	238,214	27,407	-	8,120	1,900	8,777	-	-	284,418	
Inter Services	1,100	42,157	48,782	12,365	-	18,521	-	-	122,925	
Police Contract	-	-	656,112	-	-	-	-	-	656,112	
Finance	116,842	30,675	17,750	2,650	-	-	-	-	167,917	
Planning & Development	168,703	34,700	23,000	9,885	-	1,000	-	-	237,288	
Economic Development	65,636	-	-	-	-	1,980	-	-	67,616	
Engineering & Public Works	179,219	137,095	15,150	5,420	4,870	2,852	-	418,594	418,594	
Transfers to Other Funds	-	-	-	-	-	-	-	-	418,594	
Total	1,572,902	540,688	882,932	88,465	31,509	99,825	9,350	418,594	3,644,265	1
Percent of Total	43.16%	14.84%	24.23%	2.43%	0.86%	2.74%	0.26%	11.49%		



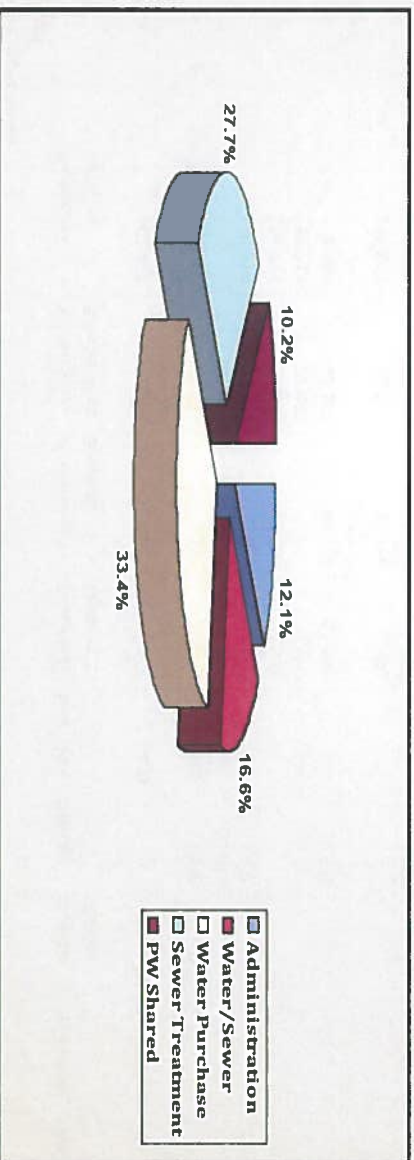
WATER/SEWER FUND

The Water/Sewer Fund is an Enterprise Fund which means that it is used to account for activities that have user charges. The fund is accounted for on the full accrual basis of accounting. Revenues are recorded when earned, and expenditure are recorded when the liability is incurred.

Where Does the Money Come From? Operating Revenues are shown below:



Where Does the Money Go? Operating Expenditures are shown below:





Water/Sewer Fund Expenditures

2017-18 Budget

Department	Personnel Services	Operations/Maintenance	Professional Services	Dues/Sub Training	Insurance	Utilities	Capital Outlay	Transfers	Total
Administration	204,690	-	-	-	-	-	-	-	204,690
Water/Sewer	-	242,718	7,050	3,500	-	29,000	-	-	282,268
Water Purchases	-	567,640	-	-	-	-	-	-	567,640
Sewer Treatment	-	471,000	-	-	-	-	-	-	471,000
Public Works Shared Exp	134,728	24,500	-	400	10,186	3,390	-	-	173,204
Transfers to Other Funds	-	-	-	-	-	-	-	335,000	335,000
Total	339,418	1,305,858	7,050	3,900	10,186	32,390	0.00%	335,000	2,033,802
Percent of Total	16.69%	64.21%	0.35%	0.19%	0.50%	1.59%	0.00%	16.47%	1



- Personnel Services
- Operations/ Maintenance
- Professional Services
- Dues/Sub Training
- Insurance
- Utilities
- Capital Outlay
- Transfers

Annual Debt Service Requirements to Maturity

GENERAL DEBT						
Year	Principal	Interest	Total			
2018	\$ 334,000	\$ 109,545	\$ 443,545			
2019	335,000	104,772	439,772			
2020	222,000	95,637	317,637			
2021	229,000	89,906	318,906			
2022	232,000	83,981	315,981			
2023-2027	1,256,000	325,074	1,581,074			
2028-2032	1,353,000	128,259	1,481,259			
Total	\$ 3,961,000	\$ 937,174	\$4,898,174			

This Debt is 100% Supported by Ad Valorem Tax

Annual Debt Service Requirements to Maturity

WATER/SEWER DEBT			
Year	Principal	Interest	Total
2018	\$ 250,000	\$ 163,755	\$ 413,755
2019	255,000	157,705	412,705
2020	260,000	150,055	410,055
2021	270,000	142,255	412,255
2022	275,000	134,155	409,155
2023-2027	1,505,000	542,425	2,047,425
2028-2032	1,735,000	301,900	2,036,900
2033-2035	850,000	51,450	901,450
Total	<u>\$ 5,400,000</u>	<u>\$ 1,643,700</u>	<u>\$7,043,700</u>
This debt is supported by:			
	Water/Sewer		\$5,828,000
	EDC		\$1,215,700
			<u>\$7,043,700</u>

**Capital Improvements Plan
FY 18-19 through FY 22-23**

FUNDED PROJECTS	Estimated Cost	Fund Source	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 22-23
Water/Sewer Projects	\$ 1,438,400	2015 CO Bond	\$ 1,058,400		\$ 380,000		\$ 233,000
Street Projects (Rehab)	\$ 1,600,000	Street Maint Sales Tax	\$ 245,000	\$ 315,000	\$ 440,000	\$ 285,000	\$ 315,000
Parks (Fire Station Park)	\$ 1,500,000	Park Grant	\$ 500,000		\$ 500,000		\$ 500,000
Total Funded	\$ 4,538,400		\$ 1,803,400	\$ 315,000	\$ 1,320,000	\$ 285,000	\$ 815,000

UNFUNDED PROJECTS							
Water/Sewer Projects	\$ 418,000		\$ 185,000				\$ 233,000
Street Projects (New)	\$ 1,596,000			\$ 1,596,000			
Street Projects (Rehab)	\$ 673,500		\$ 373,500	\$ 200,000	\$ 100,000		
Parks	\$ 450,000		\$ 275,000	\$ 175,000			
Public Safety	\$ 6,720,920		\$ 20,000		\$ 822,920	\$ 5,878,000	
Building Upgrades	\$ 28,000		\$ 28,000				
Fleet Vehicles	\$ 510,000		\$ 60,000		\$ 450,000		
Total Unfunded	\$ 10,396,420		\$ 941,500	\$ 1,971,000	\$ 1,372,920	\$ 5,878,000	\$ 233,000

Total	\$ 14,934,820		\$ 2,744,900	\$ 2,286,000	\$ 2,692,920	\$ 6,163,000	\$ 1,048,000
Street Projects under negotiation with NCTCOG	\$ 52,112,000						\$52,112,000

CITY OF HASLET										
FISCAL YEAR 2017-18 CONSOLIDATED PROJECTED FUND BALANCES										
April 2, 2018										
FUND	9/30/2016 FUND BALANCE	FY 2016-17 REVENUES	FY2016-17 EXPENDITURES	9/30/2017 FUND BALANCE	FY 2017-18 PROJECTED REVENUES	FY 2017-18 PROJECTED EXPENDITURES	9/30/2018 PROJECTED FUND BALANCE	RESERVE TARGET or RESTRICTED PURPOSE	9/30/2018 PROJECTED UNRESERVED FUND BALANCE	
Operating Funds										
01 General Fund	2,307,468	3,228,692	3,563,356	1,972,804	3,680,350	3,644,265	2,008,889	806,418	1,202,471	
02 Water & Sewer Fund	975,819	2,020,394	2,135,823	860,390	2,190,000	2,033,802	1,016,588	508,451	508,137	
Debt Service Funds										
07 General Obligation Debt	139,507	399,431	382,219	156,719	403,000	387,300	172,419	172,419	-	
08 Water & Sewer	8,646	456,303	415,055	49,894	455,200	413,756	91,338	91,338	-	
Capital Projects Funds										
19 General Fund	47,460	250,366	230,455	67,371	531,302	598,673	-	-	-	
09 Water & Sewer Replacement	296,922	2,039	31,035	267,926	102,900	98,311	272,515	-	272,515	
25 W&S Funded by 2015 Cos	3,864,837	16,927	2,807,192	1,074,572	12,000	1,086,572	-	-	-	
30 Funded by CO's	555,463	375,916	362,854	568,525	547,537	1,116,062	-	-	-	
Special Revenue Funds										
06 Impact Fees	451,842	48,942	150,000	350,784	90,800	378,000	63,584	63,584	-	
03 Type B HCEDC	2,075,972	649,154	138,507	2,586,619	482,950	1,072,664	1,996,905	1,996,905	-	
11 Type A HEDC	2,564,165	365,993	88,284	2,841,874	215,175	141,369	2,915,680	2,915,680	-	
04 Park Board	40,089	94,908	95,762	39,235	86,060	103,250	22,045	22,045	-	
15 Park Improvement	78,518	9,588	-	88,106	12,406	-	100,512	100,512	-	
13 Municipal Ct. Security	20,617	7,713	3,567	24,763	6,025	5,205	25,583	25,583	-	
14 Municipal Ct. Technology	9,347	10,138	6,445	13,040	8,060	6,445	14,655	14,655	-	
17 Library Board	6,387	3,286	2,422	7,251	3,245	2,600	7,896	7,896	-	
22 Library Grant	1,328	3,700	4,649	379	10,000	10,000	379	379	-	
20 Street Maintenance Sales Tax	-	282,050	7,756	274,294	215,925	344,000	146,219	146,219	-	

