



**MINUTES OF THE REGULAR SESSION MEETING FOR THE  
PARKS AND RECREATION BOARD  
WEDNESDAY, MARCH 21, 2018, 7:00 PM**

**Board Members Present**

Lisa Brown, Vice Chairman  
Dayna Horak  
Cindy Zuzu  
Tanya Morrow, Chairman  
Ted Hopper  
Wyvonne Walling  
Erin Berryhill  
Barbara Long

**Board Members Absent**

Gerick Schraub

**Staff and Consultants Present**

David Rogers, Public Works Director  
Katrina Jones, Admin Assist  
James Tucker, Public Works Supervisor  
Travis Attanasio, City Engineer

**1. Call to order and announce a quorum is present.**

*Chairman Tanya Morrow called the meeting to order and announced a quorum present at 7:02 pm.*

**2. Announcement of city council election results.**

*Announcement: Chairman Tanya Morrow has resigned from Park Board effective March 22, 2018 as she has been elected to City Council, Place 5.*

**3. Oath of Office for new board member, Place 9, Alternate 2 as appointed by City Council on 3/5/2018.**

*Oath of Office was administered.*

**4. Items of Community Interest.**

*Items of community interest include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognitions of city officials, employees or citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by a city official or employee; and announcements involving imminent threats to the public health and safety.*

- *Easter Egg Hunt, Saturday, March 24, 2018, Haslet Community Park, 4-5pm*
- *City Offices and Haslet Public Library Closed in Observance of Good Friday and Easter Holiday, Friday & Saturday, March 30<sup>th</sup> and March 31<sup>st</sup>.*
- *Free Public Training for Hands-Only CPR and Stop the Bleed Course, Saturday, March 31, 2018, 10 a.m. to 12 Noon, Haslet Fire Station.*

- *Haslet Fire Department Wet Down/Push In Ceremony to celebrate new 100' Platform Aerial Ladder Truck 28, Saturday, March 31, 2018, 12 Noon to 2 pm, Haslet Fire Station.*
  - *Coffee with Mayor Golden, Saturday, April 14, 2018, 10 a.m. to 11 a.m. at LeTara Grill, 167 Avondale-Haslet Road.*
5. **Discuss, consider and act on the approval of the February 7, 2018 regular meeting minutes.**  
*A motion was made by Ted Hopper, seconded by Lisa Brown to approve the February 7, 2018 regular meeting minutes as presented. Motion unanimously approved.*
  6. **Discuss, consider and act regarding the February 2018 financial statement.**  
*A motion was made by Lisa Brown, seconded by Ted Hopper to approve the February financial statement as presented. Motion unanimously approved.*
  7. **(CONTINUED) Discuss, consider and act to approve purchase of (baseball style) shirts for Park Board Members.**  
*Continued, pending price quotes.*
  8. **Discuss, consider and act on expenditures and planning of future projects:**
    - A. **Independence Day Event, June 29, 2018**  
*Discussion was had, no action taken.*
    - B. **Military Tribute**  
*No action taken.*
    - C. **Movies in the Park Summer Series, June 15 & July 20, 2018**  
*Discussion was held as a review: CARS, June 15<sup>th</sup> and COCO, July 20<sup>th</sup> with IN N OUT at both events. Free popcorn will be served as well. No action taken.*
    - D. **Easter Egg Hunt, March 24, 2018**  
*Discussion was held regarding event layout, no action taken.*
    - E. **National Night Out, October 2, 2018**  
*No action taken.*
    - F. **Christmas in the Park, December 1, 2018**  
*No action taken.*
    - G. **Yoga**  
*No action taken.*
    - H. **Other projects/ideas**  
*Update: Boy scout project of score benches has been completed and will be installed soon, Boy scouts invite city staff to be present for the install and would like to take photos as well.*
  9. **Update regarding improvements at Haslet Community Park.**  
*Barbara Long contributed a suggestion to designate land for future tennis courts and she volunteers to research funding options.*

**10. Discuss, consider and act on expenditures and planning for the Wild West Fest & Rodeo Event, scheduled for April 20-21, 2018.**

**A. Approve the TABC permit**

*A motion was made by Ted Hopper, seconded by Wyvonne Walling to approve up to \$350 for the TABC permit. Motion unanimously approved.*

**B. Carnival Rides**

*No action taken*

**C. Event layout/parking**

*Discussion was held regarding designating space for Care Flight to land helicopter.*

**D. Volunteers**

*No action taken.*

**E. Kids Train Ride**

*See item F.*

**F. Face painting**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to approve an additional \$290 for TNT Entertainment to provide both Kids Train Ride & Face painting from 11am-6pm, April 21, 2018. Motion unanimously approved.*

**G. Equipment Rental items**

*A motion was made by Ted Hopper, seconded by Wyvonne Walling to approve up to \$2500 for rental of fencing and portable toilets. Motion unanimously approved.*

**H. Additional entertainment**

*No action taken.*

**I. 2018 Event T-Shirts**

*The board agreed to order 140 event T-shirts in light grey and staff shirts in a purple/lavender color. Price quotes will be approved next meeting.*

**J. Additional items**

*A motion was made by Tanya Morrow, seconded by Lisa Brown to approve up to \$100 for the cost of updating the WWF Event banner. Motion unanimously approved.*

**11. Discussion, consideration and action to make recommendation to the city council regarding the donation of the Chapel building from First Baptist Church, currently located at 220 Main Street.**

*A motion was made by Tanya Morrow, seconded by Wyvonne Walling, that Park Board make recommendation to city council to accept the donation of the Chapel building from First Baptist Church, currently located at 220 Main Street. Ted Hopper abstained, motion passes.*

**12. Update on options to expand park board storage facilities.**

*Update provided by Public Works Director, David Rogers: A estimate of approximately \$30,000 would be required to expand the current building which would include a new universal roof. This is a discussion item for the FY18-19 Parks budget workshop.*

**13. Consider and act regarding items to be placed on the next agenda.**

- *The next regularly scheduled park board meeting is April 11, 2018*
- *Special Park Board Meeting for last minute WWF?*
- *Lessons learned from 2018 Egg Hunt*
- *Consider DJ Alexx for Wild West Fest*
- *Consider purchase of bunny costume*
- *Review purchase procedure/tax exempt*
- *Election of Officers*
- *Request to recommend adding tennis courts to the Parks plan.*

**14. Adjourn.**

*Meeting adjourned at 8:43 p.m.*

**APPROVED:**



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Parks and Recreation Board

**ATTEST:**

  
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David Rogers, Public Works Director