



**MINUTES FROM THE
PLANNING & ZONING COMMISSION MEETING
MONDAY, NOVEMBER 26, 2018**

Commissioners Present:

Chair Greg Kadesch
Vice Chair Doug Horak
Commissioner Martha Dever
Commissioner Jessica Clarke (Alternate)
Commissioner Peter Hall
Commissioner Rusty Chapman

Commissioners Absent:

Commissioner Doreen Snediker
Commissioner Mike Rhodes

Staff Present:

Director of Planning Walter Reeves, Jr.
Katrina Jones, Admin Svcs/Special Events Coordinator
City Engineer Travis Attanasio
Director of Economic Development Thad Chambers

1. CALL TO ORDER, ANNOUNCE A QUORUM IS PRESENT

Chair Greg Kadesch called the meeting to order and announced a quorum present at 7:05 p.m.

2. ITEMS OF COMMUNITY INTEREST/CHAIR ANNOUNCEMENTS

Chair Kadesch mentioned the following items:

- A. Christmas in the Park will be Saturday, December 1, 2018 at Gammill Park, from 3:00 pm to 7:00 pm
- B. City offices will be closed on Monday and Tuesday, December 24 & 25, 2018 for Christmas Eve and Christmas Day and on Tuesday, January 1, 2018 for New Year's Day

3. ELECT VICE CHAIR

A motion was made by Commissioner Peter Hall, seconded by Doug Horak to nominate and elect Doug Horak as Vice Chair. Motion unanimously approved. Commissioners Snediker and Rhodes were absent.

4. CONSIDER FOR APPROVAL THE OCTOBER 29, 2018 PLANNING AND ZONING COMMISSION REGULAR MEETING MINUTES

A motion was made by Commissioner Rusty Chapman, seconded by Commissioner Jessica Clarke to approve the October 29, 2018 Planning and Zoning meeting minutes as presented. Motion approved with 5 ayes. Commissioner Hall abstained. Commissioners Snediker and Rhodes were absent.

5. WORKSHOP

Hold a workshop to discuss possible amendment of the Future Land Use Map.

Workshop was held. No action taken.

6. EXECUTIVE SESSION

The Planning and Zoning Commission reserves the right to adjourn into Executive Session during the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Executive Session was not held.

7. CONSIDER AND TAKE ANY ACTION RESULTING FROM EXECUTIVE SESSION

No action taken as executive session was not held.

8. STATUS OF CURRENT DEVELOPMENT PROJECTS

Planning Director Walter Reeves summarized the status of various development projects as follows (text from supporting document for item):

STATUS OF PROJECTS

PROJECT	ACRES	LOTS	STATUS
Regal Ridge Subdivision	63.559	84	<ol style="list-style-type: none"> 1. Amended Preliminary Plat approved by Council August 15, 2016 2. Preliminary Plat extension request approved by City Council on September 18, 2017 3. Sewer agreement approved by City Council
The Heights Subdivision	154.977	186	<ol style="list-style-type: none"> 1. Amended Preliminary Plat approved by City Council September 19, 2016 2. Preliminary Plat extension request approved by City Council on October 16, 2017 3. Construction plans have been reviewed and finalized. 4. Grading Permit issued 5. Request to amend Ord. 010-2015 denied as a Council supermajority (4 votes in favor) was not achieved. 6. Preliminary Plat extension request to P&Z on September 24, 2018 7. Preliminary Plat extension request approved by City Council October 15, 2018
NorthGlen Subdivision	192.820	293	<ol style="list-style-type: none"> 1. Final Plat of Phase IA approved by City Council on July 17, 2017. 2. CFA approved by City Council on October 16, 2017. 3. Preliminary Plat extension approved by City Council on May 21, 2018. 4. Final Plat of Phase IA recorded August 23, 2018.
Caraway	253.425	312	<ol style="list-style-type: none"> 1. Zoning approved by Council on 8/15/2016 2. Preliminary Plat approved by City Council on May 15, 2017 3. Final Plat of Phase I and CFA for "onsite" improvements approved by City Council on September 18, 2017 4. "Off-site" CFA approved by Council on November 6, 2017 5. Final Plat of Phase I recorded in March 2018 6. Building permit applications have been received for an onsite construction trailer and eight (8) model homes 7. The final plat of Phase II to P&Z on September 24, 2018. 8. The final plat of Phase II approved by City Council on October 15, 2018
LeTara	431.959	504	<ol style="list-style-type: none"> 1. Annexation of NISD property completed November 20, 2017 2. Preliminary Plat approved by City Council on January 15, 2018 3. Revised Development Agreement (DA) Concept Plan approved by City Council on May 21, 2018 4. Final Plat for John Day Road submitted June 15, 2018 5. Final Plat of Phase 1 submitted July 5, 2018 6. New Preliminary Plat (reflecting revised DA Concept Plan) submitted July 6, 2018 7. Final Plat for John Day Road approved by City Council on August 20, 2018 8. Final Plat of Phase 1 to P&Z on September 24, 2018. 9. Final Plat of Phase 1 approved by City Council on October 15, 2018

Status updates are highlighted

9. FUTURE AGENDA ITEMS

Planning Director Walter Reeves discussed items that may appear on future agendas.

10. REVIEW MEETING CALENDAR FOR PROJECT SCHEDULING, MEETING DATE CHANGES OR CANCELLATIONS

A. The December Regular Planning and Zoning Commission meeting is scheduled for Monday, December 17, 2018 at 6:30 pm.

11. ADJOURN

Chair Kadesch adjourned the meeting at 7:38 p.m.



Greg Kadesch, Chair
Planning and Zoning Commission

12/17/2018
DATE

ATTEST:


Katrina Jones,
Administrative Services/Special
Events Coordinator

12/18/18
DATE