



**MINUTES FROM THE
REGULAR CITY COUNCIL MEETING
MONDAY, AUGUST 6, 2018**

Council Present:

Mayor Bob Golden
Mayor Pro Tem Warren Robb
Council Member Patricia Hilborn
Council Member Kathy Hopper
Council Member Tanya Morrow

Council Absent:

Council Member Mitch Hill

Staff Present:

City Administrator James Quin	City Secretary Dianna Buchanan
Finance Director Marcy Lamb	City Attorney Rob Allibon
Planning Director Walter Reeves	City Engineer Travis Attanasio
Fire Chief Kirt Mays	Library Director Barbara Thompson
Economic Development Director Thad Chambers	

- I. **Call to order and announce a quorum present**
Mayor Bob Golden called the meeting to order at 7:00 p.m. and announced that a quorum was present.
- II. **Invocation and Pledge of Allegiance**
Mayor Pro Tem Robb offered the invocation and led the recitation of the Pledge of Allegiance.
- III. **Citizens Participation and Comments**
There were none at this time.
- IV. **Board and Commission Appointment**
 - A. Discuss, consider and act regarding appointment to Place 2 of the Haslet Economic Development Corporation Type A (HEDC)

Motion by Council Member Tanya Morrow and motion seconded Mayor Pro Tem Warren Robb to appoint Mr. Bernard Cleghorn to Place 2 of the Haslet Economic Development Corporation for the remainder of the term through September 30, 2018. Motion approved unanimously. Council Member Mitch Hill was absent.

V. **Items of Community Interest**

Mayor Golden spoke and presented reminders and upcoming events as follows:

- A. *City Council Budget Workshops to be held Tuesday and Wednesday, August 7 and 8, 2018 beginning at 6:30 pm.*
- B. *Quarterly Brush Drop Off, Saturday August 18, 2018, 8 am to 12 noon behind Haslet Fire Station.*
- C. *City Offices closed Monday, September 3, 2018, in observance of Labor Day. City Council will be held on Tuesday, September 4, 2018.*

VI. **Consent Agenda**

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.

- A. Approve the July 16, 2018 Regular City Council Meeting Minutes.
- B. Approve Renewal of Annual Contract for Technical Services with the Trinity River Authority.

Motion by Council Member Patricia Hilborn and motion seconded Mayor Pro Tem Warren Robb to approve the consent agenda. Motion approved unanimously. Council Member Mitch Hill was absent.

VII. **Staff Report**

- A. 2018 CIP Haslet Park and 43rd Year CDBG Brentwood Park Street Reconstruction Project Update.
City Engineer Travis Attanasio provided an update regarding the project.

VIII. **Annual PID Service Plan Updates**

- A. Annual PID Service Plan Update for Haslet PID No. 3 NorthGlen by P3Works.
- B. Annual PID Service Plan Update for Haslet PID No. 4 Regal Ridge by P3Works.
- C. Annual PID Service Plan Update for Haslet PID No. 6 Caraway by P3 Works.

Mayor Golden called these three items at the same time.

Ms. Mary Petty of P3Works presented the Annual PID Service Plan Updates for Haslet PIDs Number 3 North Glen, Number 4 Regal Ridge and Number 6 Caraway.

IX. **Ordinances and Action Items**

- A. Discuss, consider and act regarding entering into an agreement with P3Works to provide administrative services relating to Haslet Public Improvement District No. 3 (NorthGlen), Haslet Public Improvement District No. 4 (Regal Ridge), and Haslet Public Improvement District No. 6 (Caraway); and authorize execution of the agreements by the city administrator.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve the agreement with P3Works to provide administrative services relating to Haslet Public Improvement District No. 3 (NorthGlen), Haslet Public Improvement District No. 4 (Regal Ridge) and Haslet Public Improvement District No. 6 (Caraway); and authorize execution of the agreements by the city administrator. Motion approved unanimously. Council Member Mitch Hill was absent.

- B. Discuss, consider and act regarding Ordinance No. 013-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District No. 3 NorthGlen.

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Kathy Hopper to approve Ordinance No. 013-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District No. 3 NorthGlen. Motion approved unanimously. Council Member Mitch Hill was absent.

- C. Discuss, consider and act regarding Ordinance No. 014-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District No. 4 Regal Ridge.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve Ordinance No. 014-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District No. 4 Regal Ridge. Motion approved unanimously. Council Member Mitch Hill was absent.

- D. Discuss, consider and act regarding Ordinance No. 015-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District No. 6 Caraway.

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Tanya Morrow to approve Ordinance 015-2018 approving the Annual Service and Assessment Plan update for Haslet Public Improvement District

No. 6 Caraway. Motion approved unanimously. Council Member Mitch Hill was absent.

- E. Receive the 2018 Ad Valorem Tax Roll from the Tarrant Appraisal District as certified by the Chief Appraiser, Jeff Law.
Finance Director Marcy Lamb presented the 2018 Ad Valorem Tax Roll from the Tarrant Appraisal District to Council as certified by Chief Appraiser Jeff Law. Council received the Roll as presented.
- F. Discuss, consider and act to place a proposal to adopt the tax rate for the Fiscal Year October 1, 2018 to September 30, 2019 on a future agenda as an action item.

Motion by Council Member Tanya Morrow and motion seconded Mayor Pro Tem Warren Robb to place a proposal to adopt the tax rate for Fiscal Year October 1, 2018 to September 30, 2019 as an action item for the September 17, 2018 council meeting agenda. Motion approved unanimously. Council Member Mitch Hill was absent.

- G. Discuss, consider and act regarding Ordinance No. 017-2018 providing for the regulation of short term rental of property in the City, and amending the fee schedule regarding registration and inspection fees for short term rental property.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to Continue the item to the August 20, 2018 Regular City Council Meeting to allow staff to incorporate the following changes: correct typographical error R O 2 to R-2; fill the blanks for department to be Planning and Development Department; Strike (b)2 of Section 4.08.005; the city administrator to set the registration and inspection fees; and to be effective September 1 2018. Motion approved unanimously. Council Member Mitch Hill was absent.

- H. CONTINUED Discuss, consider and act regarding the Park and Recreation Board recommendation to accept the donation of a historic structure.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to decline the donation from North Gate Church of the white chapel building located at 220 Main St., Haslet. Motion approved unanimously. Council Member Mitch Hill was absent.

- I. CONTINUED Discuss, consider and act regarding the renewal of the Interlocal Agreement for Law Enforcement Services for FY 2019 with Tarrant County for Sheriff's Department Police Services.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Tanya Morrow to approve the renewal of the Interlocal Agreement for Law Enforcement Services for FY 2019 with Tarrant County for Sheriff's Department Police Services in the amount of \$676,033. Motion approved unanimously. Council Member Mitch Hill was absent.

- J. Discuss, consider and act regarding approval of Contract Amendment Number 1 to the agreement with Kimley-Horn and Associates, Inc. concerning Avondale-Haslet Road-Westport Parkway Connector Road.

Motion by Council Member Patricia Hilborn and motion seconded by Mayor Pro Tem Warren Robb to approve Contract Amendment No. 1 to the agreement with Kimley-Horn and Associates, Inc. concerning Avondale Haslet Road-Westport Connector Road. Motion approved unanimously. Council Member Mitch Hill was absent.

- K. Discuss, consider and act regarding Ordinance No. 016-2018 adding a new Section 12.01.002 to the Code of Ordinances regarding damage to roadways, and a new Section 8.01.001 regarding damage to public property.

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Tanya Morrow to approve Ordinance No. 016-2018 adding a new Section 12.01.002 to the Code of Ordinance regarding damage to roadways, and a new Section 8.01.001 regarding damage to public property. Motion approved unanimously. Council Member Mitch Hill was absent.

- L. Discuss, consider and act to excuse Mayor and Council absence(s), if any.
Council Member Hopper mentioned she might not be in attendance at the first meeting in September.

Mayor Golden adjourned the regular meeting to executive session at 8:36 p.m.

X. **Executive Session**

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Additionally, pursuant to the provisions of Chapter 551 of the Texas Government Code, City Council will adjourn into Executive Session, in accordance with the authority contained in:

- A. Section 551.072, Government Code, Deliberation Regarding Real Property.
1. 804 Schoolhouse Road
2. 109 Main Street

Mayor Golden reconvened the regular meeting at 9:00 pm.

XI. **Consider and Take Any Action Resulting from Executive Session**

No action was taken as a result of Execution Session.

XII. **Proposed Future Agenda Items**

Council Member Hilborn would like a discussion item regarding the process for appointments to boards, commissions and special committees, particularly the process to hold interviews of prospective appointees.

XIII. **Adjourn**

Mayor Golden adjourned the meeting at 9:04 p.m.

Bob Golden

Bob Golden, Mayor

8/20/2018

DATE

ATTEST:

Dianna Buchanan

Dianna Buchanan, City Secretary

8-21-2018

DATE

