



**MINUTES FROM THE  
REGULAR CITY COUNCIL MEETING  
MONDAY, APRIL 16, 2018**

**Council Present:**

Mayor Bob Golden	Mayor Pro Tem Warren Robb
Council Member Kathy Hopper	Council Member Patricia Hilborn
Council Member Mitch Hill	
Council Member Harold Williams (arrived at 7:24 p.m.)	

**Staff Present:**

City Administrator James Quin	City Secretary Dianna Buchanan
Finance Director Marcy Lamb	City Attorney Rob Allibon
City Engineer Travis Attanasio	Planning Director Walter Reeves
Fire Chief Kirt Mays	Library Director Barbara Thompson
Public Works Director David Rogers	Public Works Supervisor James Tucker
Economic Development Director Thad Chambers	
Building Official Mike Thetford	

- I. **Call to order and announce a quorum present**  
*Mayor Bob Golden called the meeting to order at 7:01 p.m. and announced that a quorum was present.*
  
- II. **Invocation and Pledge of Allegiance**  
*Council Member Mitch Hill offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.*
  
- III. **Proclamation**  
Proclaiming May 20 to 26, 2018 as Emergency Medical Services Week in the City of Haslet.  
  
*Mayor Golden read the proclamation.*
  
- IV. **Presentation**  
MedStar Annual Update by representatives of MedStar.  
*Mr. Matt Zavadsky, MS-HSA, NREMT, Chief Strategic Integration Officer, MedStar Mobile Healthcare, presented MedStar's annual update to City Council. A copy of the presentation is available upon request.*

**V. CITIZEN PARTICIPATION AND COMMENTS**

*There were no participants or comments.*

**VI. Items of Community Interest**

*Mayor Bob Golden spoke and presented reminders and upcoming events as follows:*

A. *Wild West Fest, Friday & Saturday, April 20 and 21, 2018, Haslet Community Park.*

**VII. Staff Reports**

A. City Staff Reports for March 2018

1. Finance
2. Water
3. Permits
4. Building Inspections
5. Plan Review
6. Code Enforcement
7. Library
8. Animal Control
9. Police
10. Fire Department
11. Municipal Court
12. Economic Development
13. Engineering

*There were no questions.*

**VIII. Consent Agenda**

*Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.*

- A. Approve the April 2, 2018 Joint City Council and Boards and Commissions Workshop Meeting Minutes.
- B. Approve the April 2, 2018 Regular City Council Meeting Minutes.
- C. Ratify appointment of Ms. Sarah Nambu to the Park and Recreation Board, Place 8, Alternate 1 for remainder of the term thru September 30, 2018.

*Council Member Patricia Hilborn asked that Item VIII.B. be withdrawn from the consent agenda for discussion.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Mitch Hill to approve the remainder of the Consent Agenda. Motion approved unanimously.**

Regarding Item VIII.B. In the April 2, 2018 Regular City Council Meeting Minutes, Item VIII.D. "Discuss, consider and act regarding recommendation for RFP for 2018 CIP Haslet Park Street Reconstruction Project", Council Member Hilborn would like the dollar amount of the shortfall added to the motion wording which currently reads "...with the shortfall to be funded from a fund at the direction of the city administrator;".

Staff advised that the shortfall dollar amount was not accurate in the report presented on April 2, 2018 and there is no shortfall. The motion wording in the minutes was as stated in the actual motion made at the meeting.

**Motion by Council Member Patricia Hilborn and second by Council Member Mitch Hill regarding Item VIII.B. to approve the April 2, 2018 Regular City Council Meeting Minutes stipulating that the minutes be annotated as follows: "After further research, it was determined there will be no shortfall". Motion approved with 3 ayes and 2 abstains by Council Member Hopper and Council Member Harold Williams.**

#### IX. Resolution, Ordinances and Action Items

- A. Discuss, consider and act regarding Resolution 003-2018 urging the North Central Texas Council of Governments support and funding for the Haslet Parkway Project.

*Mayor Golden summarized the item. The resolution will be submitted to NCTCOG at a meeting to be held soon regarding the Haslet Parkway Project.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Patricia Hilborn to approve Resolution 003-2018, Urging the North Central Texas Council of Governments (NCTCOG) support and funding for the Haslet Parkway Project. Motion approved with 4 ayes and 1 nay by Council Member Kathy Hopper.**

- B. Discuss, consider and act regarding the Park and Recreation Board recommendation to accept the donation of a historic structure.

*Item was summarized by City Engineer Travis Attanasio. The Northgate Church submitted a letter to the Park and Recreation Board (Parks Board) expressing their*

*desire to donate the white chapel currently located at the west end of Old Town to the City free and clear if the City agreed to move it to another location. The Parks Board recommends that Council accept the donation. There are expenses associated with accepting the donation—moving it is approximately \$24,000 and bringing up to code is approximately \$50,000. This doesn't include a new foundation. Staff will conduct research regarding renovation costs, operation costs, available historical preservation grants and report back to council.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Harold Williams to continue this item to the May 21, 2018 Regular City Council Meeting. Motion approved unanimously by all present.**

- C. Discuss, consider and act regarding Ordinance 009-2018, adopting a revised design manual for the installation of network nodes and nodes support poles.

*Item summarized by City Engineer Travis Attanasio and City Attorney Rob Allibon. Comments received from AT&T regarding the design manual were reviewed by the city attorney and his suggested revisions for the manual are in the proposed ordinance.*

**Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Mitch Hill to approve Ordinance 009-2018 adopting the revised Design Manual for Installation of Network Nodes and Node Support Poles. Motion approved unanimously by all present.**

- D. Discuss, consider and act regarding authorization of VEPO company to run the City of Haslet Backflow Compliance Program.

*Item summarized by City Engineer Travis Attanasio. Staff researched companies that provide management services for this type of compliance program. VEPO, LLC will collect and manage the city's Cross Connection Control and Backflow Prevention Program assuring compliance with TCEQ regulations. There is no cost to the city to contract with VEPO to manage the program. Public Works Supervisor James Tucker answered questions.*

**Motion by Council Member Patricia Hilborn and motion seconded by Mayor Pro Tem Warren Robb to approve the contract with VEPO, LLC to collect and manage the City of Haslet Cross Connection Control and Backflow Program. Motion approved unanimously by all present.**

- E. Discuss, consider and act to schedule dates and times for FY 2018-2019 Budget Workshops and accept proposed budget calendar.

*Item summarized by Finance Director Marcy Lamb.*

Motion by Council Member Kathy Hopper and motion seconded by Mayor Pro Tem Warren Robb to approve the proposed FY 2018-2019 Budget Workshop schedule as presented. Motion approved unanimously by all present.

- F. Discuss, consider and act to excuse Mayor and Council absence(s), if any.  
*Mayor Golden mentioned he would like to be excused from the May 8th council meeting.*

**Mayor Golden recessed the regular session to Executive Session at 8:18 p.m.**

**X. Executive Session**

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Additionally, pursuant to the provisions of Chapter 551 of the Texas Government Code, City Council will adjourn into Executive Session, in accordance with the authority contained in:

- A. Section 551.074, Government Code, Personnel Matters.  
1. City Administrator.

**Mayor Golden reconvened the regular session from executive session at 8:50 p.m.**

**XI. Consider and Take Any Action Resulting from Executive Session**

*No action was taken as a result of executive session.*

**XII. Proposed Future Agenda Items**

*Council Member Hilborn would like updates for discussion on the next agenda for LeTara and John Day Road.*

**XIII. Adjourn**

Mayor Golden adjourned the meeting at 8:51 p.m.



Warren Robb, Mayor Pro Tem

*MAY 8, 2018*

DATE

ATTEST:

  
Dianna Buchanan, City Secretary

*MAY 9, 2018*

DATE

