



**MINUTES FROM THE
REGULAR CITY COUNCIL MEETING
MONDAY, APRIL 2, 2018**

Council Present:

Mayor Bob Golden
Mayor Pro Tem Warren Robb
Council Member Patricia Hilborn
Council Member Kathy Hopper
Council Member Mitch Hill
Council Member Harold Williams

Staff Present:

City Administrator James Quin	City Secretary Dianna Buchanan
Finance Director Marcy Lamb	City Attorney Rob Allibon
Planning Director Walter Reeves	City Engineer Travis Attanasio
Fire Chief Kirt Mays	Building Official Mike Thetford
Economic Development Director Thad Chambers	

I. Call to order and announce a quorum present

Mayor Bob Golden called the meeting to order at 7:25 p.m. and announced that a quorum was present.

II. Invocation and Pledge of Allegiance

Council Member Mitch Hill offered the invocation. Mayor Golden led the recitation of the Pledge of Allegiance.

III. Boards and Commissions

A. Accept the resignations of Ms. Tanya Morrow, Council Member Elect Place 5, from the Park and Recreation Board and the Planning and Zoning Commission.

Motion by Council Member Mitch Hill and motion seconded by Council Member Harold Williams to accept the resignations of Ms. Tanya Morrow, Council Member Elect Place 5, from the Park and Recreation Board and the Planning and Zoning Commission. Motion approved unanimously by all present.

B. Discuss, consider and act regarding appointments to the Park and Recreation Board for Place 5 and Place 9 (Alternate 2).

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Mitch Hill to appoint Ms. Cindy ZuZu to Park and Recreation Board to Place 5 and Ms. Sarah Nembu to Park and Recreation Board Place 9 (Alternate 2) both for remainder of terms through September 30, 2019. Motion approved unanimously by all present.

C. Discuss, consider and act regarding appointment to the Library Board Place 2

Motion by Council Member Patricia Hilborn and motion seconded Council Member Harold Williams to appoint Ms. Freda Thomas to Library Board Place 2 for the remainder of the term through September 30, 2018. Motion approved unanimously by all present.

IV. Citizens Participation and Comments

There were none.

V. Items of Community Interest

Mayor Bob Golden spoke and presented reminders and upcoming events as follows:

- A. State of the Communities Address, Northwest Metroport Chamber of Commerce, Tuesday, April 3, 2018 at 11 a.m., Texas Motor Speedway Club.*
- B. TML Region 8 Quarterly Meeting, Thursday, April 5, 2018, Lake Granbury Conference Center.*
- C. Coffee with Mayor Golden, Saturday, April 14, 2018, 10 a.m. to 11 a.m. at LeTara Grill, 167 Avondale-Haslet Road.*
- D. Wild West Fest, Friday and Saturday, April 20 and 21, 2018, Haslet Community Park.*

VI. Consent Agenda

Consent items are deemed to need little Council deliberation and will be acted upon as one business item. Any member of the City Council may request that an item be withdrawn from the Consent Agenda and placed before the City Council for full discussion. Approval of the Consent Agenda authorizes the City Administrator, or a designee, to implement each item in accordance with staff recommendation.

- A. Approve the March 19, 2018 Regular City Council Meeting Minutes.*

Motion by Council Member Harold Williams and motion seconded Council Member Mitch Hill to approve the consent agenda. Motion approved by 4 ayes and 1 abstain by Council Member Hopper.

VII. **Staff Reports**

- A. Update on FM 156 Water and Sewer Project Completion.
City Engineer Travis Attanasio reported that the total final contract amount for this completed project was \$138,668 under budgeted resources by \$59,332.
- B. Update on Ashmore Farms Paving Restoration Project Completion.
City Engineer Travis Attanasio reported that the pavement restoration of Ashmore Farms was completed during the week of March 12th to coincide with spring break so that traffic in the subdivision would be less than normal. The project was completed under budgeted resources by \$6,091.
- C. Discuss, consider and act to authorize staff to begin negotiations with selected consultant from RFQ for LeTara Sewer Project.
City Engineer Travis Attanasio reported that there were 17 respondents to the RFQ for the LeTara sewer projects. The staff review committee selected Lockwood, Andrews and Newnam (LAN), Inc as the most qualified firm for the project. Contract negotiations will begin soon. City Secretary Dianna Buchanan advised that this item is not for action.

VIII. **Action Items**

- A. Discuss, consider and act regarding Ordinance 007-2018 adopting the 2015 International Building Code with regional and local amendments.

Building Official Mike Thetford summarized the item. Planning Director Walter Reeves answered questions.

Motion by Council Member Patricia Hilborn and motion seconded by Council Member Kathy Hopper to approve Ordinance 007-2018 adopting the 2015 International Building Code with Regional (North Central Texas Council of Governments) and Local (City of Haslet) amendments as presented. Motion approved unanimously by all present.

- B. Discuss, consider and act regarding Ordinance 008-2018 amending Article 6.000(f) "Administrative Fees" of Appendix A, Fee Schedule, relating to the fee for hazardous material disposal vouchers.

City Secretary Dianna Buchanan summarized the item.

Motion by Council Member Harold Williams and motion seconded by Council Member Mitch Hill to approve Ordinance 008-2018 amending Article 6.000(f) "Administrative Fees" of Appendix A, Fee Schedule, increasing the fee for each hazardous material disposal voucher to \$50. Motion approved unanimously by all present.

- C. Discuss, consider and act regarding consultant selection for Fiscal Impact Analysis Project.

Economic Development Director Thad Chambers summarized that participation in the funding of this project by the Type A and Type B EDCs needs to be presented to them at their next meeting and then be presented to council on a later agenda. Council Member Patricia Hilborn commented she would like for Council to consider dropping the project due to the city's financial needs in other areas for now.

Council Member Patricia Hilborn moved that Council take no action and that no further requests be presented to Type A and Type B EDCs regarding the Fiscal Impact Analysis Project. Motion seconded by Council Member Harold Williams. Motion approved with 4 ayes and 1 nay by Mayor Pro Tem Warren Robb.

Mayor Golden called both Items VIII.D. and VIII.E. at the request of City Engineer Travis Attanasio.

- D. Discuss, consider and act regarding recommendation for RFP for 2018 CIP Haslet Park Street Reconstruction Project.
- E. Discuss, consider and act regarding recommendation for 43rd Year CDBG Brentwood Streets Reconstruction Project.

City Engineer Travis Attanasio summarized that these are separate projects and the intent was to bid them at the same time in hopes that a single contractor would bid the projects at a cost savings and also be able to complete the projects at the same time. The bids for the projects were higher than estimated which can be directly attributed to material costs rising in the past few months along with other economic conditions. For the 2018 CIP Project, the low bid was for \$713,445. The low bid on the CDBG project was \$448,720. The low bid was the same contractor on both projects—DDM Construction Group. Total for both projects is \$1,164,965. Mr. Attanasio presented costs and resources indicating that with CDBG funds, budget capital expenditures and reallocating other project savings, there is a shortfall of \$183,830 that will need to be funded from somewhere. Mr. Attanasio suggested that during budget for this year Fund 20 Street Maintenance Tax Fund was encumbered for 2 street projects, that would leave \$166,000 available. The sales tax forecast is low, which adjusts this amount available to \$146,000 for these projects. He also suggested that one capital project be removed from this fiscal year with the budgeted funds being allocated to these two projects. He recommends reallocating the \$35,000 for the Main Street Improvements as the patch work done last year has held up well and this project could be moved to fiscal year 2018/2019. The shortfall for these two projects would then be \$2,830. Council can consider not providing the overage amount, thus not authorizing

Tarrant County to proceed with the execution of the contract. The \$160,205 contribution from CDBG funds would be allocated to other projects by the County. Discussion was also held regarding material alternatives that would reduce the expense for the projects.

Regarding Item VIII.D.

Motion by Mayor Pro Tem Warren Robb and motion seconded by Council Member Mitch Hill to accept the 2018 CIP Haslet Park Street Reconstruction Project, reallocating \$71,116 Intermodal Street Repair Savings; \$6,091 Ashmore Farms Reclamite Savings; \$59,333 FM 156 Water and Sewer Savings, \$35,000 from the budgeted Main Street Improvements; and \$31,875 from Fund 20 Street Maintenance Tax to this project, in addition to the previously budgeted amount of \$510,000; with the shortfall* to be funded from a fund at the direction of the city administrator; and award the contract to DDM Construction Group in an amount not to exceed \$713,445; and, to use reclamite over the next couple years for street maintenance until Fund 20 Street Maintenance Tax is built backup to finish Haslet Park streets. Motion approved with 4 ayes and 1 nay by Council Member Harold Williams.

**Post Meeting Annotation Item VIII.D.*

At the City Council Regular Meeting held on 4/16/2018, Motion by Council Member Patricia Hilborn and second by Council Member Mitch Hill to annotate the 4/2/2018 City Council Regular Meeting Minutes, as follows: "After further research, it was determined there will be no shortfall". Motion approved with 3 ayes and 2 abstains by Council Member Hopper and Council Member Harold Williams.

Regarding Item VIII.E.

Motion by Council Member Harold Williams and motion seconded by Council Member Mitch Hill to accept and approve the CDBG 43rd Year Brentwood Street Reconstruction Project, reallocating \$114,125 from Fund 20 Street Maintenance Tax to this project in addition to the previously budgeted amount of \$334,595, (which includes \$160,205 in CDBG funds), and award the contract to DDM Construction Group in the amount not to exceed \$448,720. Motion approved unanimously by all present.

- F. Discuss, consider and act regarding extension of amendment to Ashmore Farms Reimbursement Agreement.

Item summarized by City Engineer Travis Attanasio. The original reimbursement agreement states that development that occurs within the westside sewer basin are subject to a fee of \$392.54 per acre where the developers of Ashmore Farms retain \$322.80 and the city retains \$69.74. The City and developer may agree to further extend the agreement for up to an additional ten years. The developer has expressed a desire to extend the agreement for the additional ten years.

Motion by Council Member Harold Williams and motion seconded by Council Member Mitch Hill to amend the Ashmore Farms Development Reimbursement Agreement to extend the expiration date for an additional ten years and to include the option for the developer to ask for another ten year extension. Motion approved unanimously by all present.

- G. Discuss, consider and act to award a contract for RFP 2018-005 Janitorial Cleaning Services.

Item summarized by City Secretary Dianna Buchanan. There were six responses received. Bonus Building Care is the apparent low bidder and our current provider.

Motion by Council Member Harold Williams and motion seconded by Council Member Patricia Hilborn to award the contract for janitorial cleaning services to Bonus Building Care, for the period of April 2, 2018 to September 30, 2019; and to approve Alternative 1 to include cleaning the Haslet Public Library a second time each week. Motion approved unanimously by all present.

- H. Discuss, consider and act to excuse Mayor and Council absence(s), if any.
None were mentioned.

IX. Executive Session

The City Council reserves the right to adjourn into Executive Session during the course of the meeting to seek legal advice from its attorney regarding any item on the posted agenda as authorized by Section 551.071 of the Texas Government Code.

Executive Session was not held.

X. Consider and Take Any Action Resulting from Executive Session

No action as Executive Session was not held.

XI. Proposed Future Agenda Items

None mentioned.

XII. Adjourn

Mayor Golden adjourned the meeting at 8:59 p.m.

Bob Golden
Bob Golden, Mayor

4/18/2018
DATE

ATTEST:

Dianna Buchanan
Dianna Buchanan, City Secretary

4-19-2018
DATE

